

Event Information Technology Request Form

Today's Date	Master Account	t #	_						
Event Name		ə	End Date/Time						
Load-in date	Departure date		_						
Company Name	-	Street Address							
City	_StateZip	-							
Technical Contact Name	Phone #	¥	_Email						
Convention Services Manager_		_ Phone #	Email						
Event Location	_ Room		Booth						
 Please take the opportunity to explain what services you are requesting and how they will be used. For example: We will have 50 people using wireless for email, surfing and social media. There will be 5 credit card devices using wireless to access the Internet to process transactions. 									

3) We need a TV for our DVD player to run our marketing videos.

Service Request Explanation:

* IMPORTANT NOTES: FEES FOR SERVICES NOT LISTED BELOW WILL BE DETERMINED AT THE TIME OF ORDER

- 1. All setup and rental fees are for the duration of the event, not to exceed 7 days, plus usage unless otherwise indicated.
- 2. Direct Dial Long Distance calls billed on a per minute basis (AT&T operator assisted plus 40%).
- 3. Orders cancelled with less than 48 hour notice will incur a 50% cancellation charge.
- 4. <u>Advance Rate</u>, Order must be received a minimum of 15 Days prior to first (1st) scheduled load-in date.
- 5. Technical Assistance charges are \$75.00 per hour. There is a minimum of 1 hour required.
- 6. Provision 3rd party circuits @ \$300 plus standard labor of \$75 per hour.
- 7. VoIP telephones are required for multi conference call, speed dialing and other specially programmed features.
- 8. It is our policy to prohibit the use of any device which advertises wireless services on the 2.4 or 5.0 GHz frequencies.

Please return form to: Ha-Kyung Lee, Convention Services Manager, halee@mohegansun.com



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SERVICE ITEMS	Advanced Rate*	Onsite Rate	Qty	Location #	Load-In Date/Time	Load-Out Date/Time
Voice Services						
Analog Services						
With Phone – in-house / local calling only	150.00	300.00				
VoIP Services (long distance and international options)						
Polvcom	300.00	600.00				
Basic IP Phone	150.00	300.00				
Display IP Phone Custom Call Center Features (Special Quote)	200.00 Custom	400.00 Custom		_		
Multi Venue Fee – Expo, Earth Conv., Sky	300.00	600.00				
Internet Services	300.00	000.00				
Public Wired/Wireless Services – Best Effort based on	Complimentary					
	Complim	entary				
Dedicated Wireless Services – See exhibit 1for assistance in estimating bandwidth.						
10Mbs	700.00	1,200.00				
20Mbs	1,450.00	2,000.00				
50Mbs	3,000.00	3,600.00				
100Mbs	6,000.00	6,600.00				
300Mbs	12,000.00	13,000.00				
Custom Wireless Options (Special Quote)	Custom	Custom				
Multi Venue Fee – Expo, Earth Conv., Sky	300.00	360.00				
Dedicated Wired Services (0-5 static IP addresses) – See exhibit 1 for assistance in estimating bandwidth.						
5Mbs	600.	1				
10Mbs	700.00	1,400.00				
20Mbs	1,450.00	2,000.00				
50Mbs	3,000.00	3,600.00				
100Mbs	4,800.00	5,400.00		_		
300Mbs	12,000.00	14,400.00		_		
Custom Wired Options (Special Quote)	Custom	Custom				
Additional static IP address	120.00	150.00				
VPN Services with 1 static IP address	300.00	360.00				
Multi Venue Fee – Expo, Earth Conv., Sky	300.00	360.00				
VLAN – Private Wired Network						
Local Network Connections						
2-10 Connections	600.00	700.00				
11-25 Connections	1,200.00	1,400.00				
Ethernet Switch Rental (8 – 24 Port)	300.00	350.00				
Multi Venue Fee – Expo, Earth Conv., Sky	300.00	350.00				
	000.00	500.00				
High Definition 55" TV Rental – with channel lineup	600.00	750.00				



Exhibit 1 – Estimated bandwidth size based on users and activity.

	Type or Internet Usage							
Number Of Users	Light (Email and Web Browsing)	Medium (Limited File Downloads, Music & Video Streaming, Cloud Resources, VOIP)	Multi-Media (High Volume of Large File Downloads, Web Conferencing Including Video & Desktop Replication)	Heavy (High Bandwidth Demand, Intense Internet Based Applications, Multiple Devices Per User)				
5	1-6 Mbps	2-7 Mbps	4-9 Mbps	7-12 Mbps				
10	2-7 Mbps	4-9 Mbps	7-12 Mbps	14-19 Mbps				
15	3-8 Mbps	6-11 Mbps	11-16 Mbps	21-26 Mbps				
20	4-9 Mbps	9-14 Mbps	14-19 Mbps	29-34 Mbps				
30	6-11 Mbps	13-18 Mbps	21-26 Mbps	43-48 Mbps				
40	9-14 Mbps	17-22 Mbps	29-34 Mbps	57-82 Mbps				
50	11-16 Mbps	21-26 Mbps	36-41 Mbps	71-96 Mbps				
75	16-21 Mbps	32-37 Mbps	54-79 Mbps	107-132 Mbps				
100	21-26 Mbps	43-48 Mbps	71-96 Mbps	143-168 Mbps				